

PUBLIC NOTICE CPG/IE-Nº 02/2018  
CALL FOR FOREIGN APPLICATIONS  
MASTER'S AND PhD PROGRAMS - 2019  
INSTITUTE OF ECONOMICS OF UNICAMP

## 1. INTRODUCTION

1.1. The Postgraduate Committee of the Institute of Economics of the University of Campinas (UNICAMP), in exercise of its legal and statutory duties, hereby announces and regulates the call for applications for filling positions, by foreign students, in the following programs:

- **Master's degree in Economic Science** – no concentration area
- **PhD in Economic Science** – concentration area: Economic Theory
- **Master's degree in Economic Development**

**Concentration areas:**

- a) Economic History
- b) Social and Labor Economics
- c) Economic Development, Space and Environment
  - C. 1) Agriculture and Environmental Economics
  - C. 2) Regional and Urban Economics
  - C. 3) Development Patterns and Strategies

- **PhD in Economic Development**

**Concentration areas:**

- a) Economic History
- b) Social and Labor Economics
- c) Economic development, Space and Environment
  - C. 1) Agriculture and Environmental Economics
  - C. 2) Regional and Urban Economics
  - C. 3) Development Patterns and Strategies

1.2. In general, subjects will be taught in the Portuguese language.

1.3. The courses are stricto sensu, with minimum duration of 12 and maximum of 36 months for the master's degree; and minimum duration of 24 and maximum of 48 months for the PhD, both being full-time.

1.4. This call was approved by the Postgraduate Committee and the Congregation of the Institute of Economics of Unicamp, as detailed by the decision statement CPG/IE Nº 033/2018 of May 22, 2018 and Congregation Deliberation Nº 061/2018, of June 4, 2018, respectively.

## 2. REQUIREMENTS AND CONDITIONS FOR APPLICATION

- 2.1. Not being a Brazilian citizen and not having a permanent visa for Brazil.
- 2.2. Not holding undergraduate degrees by Brazilian institutions.
- 2.3. If applying for a master's degree, having an undergraduate degree.
- 2.4. If applying for a PhD, having a master's degree.

## 3. APPLICATIONS

- 3.1.** Candidates must file an application **from 8:00 on July 2, 2018 to 17:00 on August 3, 2018 (Brasília time)** on the website: <http://www.eco.unicamp.br/posgraduacao> and **necessarily upload, in pdf format**, the following documents:
- 3.1.1. Research project.**  
The research project must adhere to our general lines of research (more information on the website: <http://www.eco.unicamp.br/comissaopesquisa/pesquisa/linhas-de-pesquisa>), contain a maximum of 20 pages (Arial 12, 1.5 spacing), and observe the following structure:
- Project title;
  - Summary and keywords (20 lines maximum);
  - Introduction and justification (definition of the research problem and bibliographic review);
  - Goals;
  - Methodology;
  - Timetable;
  - Bibliographic references.
- 3.1.2. Updated Curriculum Vitae.**
- 3.1.3. Academic record:** undergraduate academic record for MSc applicants and master's academic record for PhD applicants, with the letterhead of the education institute and providing a list of subjects, grades, and academic load.
- 3.1.4. Letter from the applicant with the following information:**
- Motivations for applying to the course;
  - Justification of the concentration area selected;
  - Main qualifications (academic and/or professional experience in the field of research);
  - Whether they show proficiency in the Portuguese language;
  - Whether they have sufficient own resources, grant from funding agencies located in the country of origin, or other resources for their maintenance in Brazil during the course.
- 3.1.5. Two letters of recommendation (in one file) containing the following detailed information:**
- For how long and under what conditions the authors of the letters have known the applicant;
  - How the authors of the letters qualify the applicant professionally and/or academically;
  - Electronic address or telephone number of the authors of the letters, for possible confirmation of the information.
- 3.2.** All documents listed in 3.1 are mandatory and must be in pdf format only, with maximum size of 8MB each.
- 3.3.** There is no specific model or format for the letter of the candidate and for the letters of recommendation, but they all must meet the respective requirements mentioned above.
- 3.4.** All the items may be presented in the Portuguese, English or Spanish languages.
- 3.5.** At the end of the application, the candidate shall receive a confirmation message. If it is not received, the applicant must get in contact with the Postgraduate Office, within 24 hours, via e-mail: [posgrad@eco.unicamp.br](mailto:posgrad@eco.unicamp.br).
- 3.6.** Applications with incomplete document submission or documents not meeting the specifications will be automatically disregarded.

3.7. The applicant is the sole responsible for the registration and veracity of the information provided. If any irregularity is found, the application will be disregarded.

#### 4. SELECTION PROCESS

4.1. **First phase:** it comprises the analysis of the documents and research project. Applications that do not meet the criteria will be disqualified.

4.1.1. Projects will be evaluated by two independent reviewers appointed by the Selection Committee.

4.1.2. On evaluating the research projects, it shall be assessed whether the candidate is competent in:

- Delimiting a research problem, clearly specifying their objectives;
- Inserting their project into a relevant and coherent theoretical framework;
- Developing justification, showing the relevance of the proposed topic; and
- Appropriately establishing their working hypotheses and research methodology.

4.1.3. The evaluation of the projects will also consider the adequacy of the proposed research to the interests of the area in which it is inserted and the availability of advisory by the professors of the program.

4.1.4. The candidates that receive a minimum grade of 6.0 in the analysis of the project and the documents will be approved for the second phase.

4.2. **Second phase:** It includes only the applicants that are approved in the first phase. Applications that do not meet the criteria for this phase will also be disqualified.

4.2.1. The second phase comprises an **interview** with the Selection Committee, which may be performed as a long-distance video call, via the Internet.

4.2.2. The interview aims to:

- Assess the capacity of the candidate in defending the goals, hypotheses, and methodological aspects of the project;
- Verify whether the candidate's profile fits the postgraduate programs of the Institute of Economics;
- Gather more detailed information on the academic, research, and professional experience of the candidate.

4.2.3. The second phase will also check the candidate's level of competence in the Portuguese language (speaking, reading, and writing).

4.2.4. The candidate cannot file appeals at any phase of this selection process.

#### 5. DISCLOSURE OF RESULTS

5.1. Based on the results of the first and second phases, the Selection Committee will determine the applicants that will be finally approved, as well as the ranking list.

5.2. The results of the first phase and final results of this selective process will be released on the website: <http://www3.eco.unicamp.br/posgraduacao/>, according to the timetable shown in item 8.

## 6. POSITIONS

- 6.1. There is not a minimum number of positions to be filled.

## 7. ENROLLMENT

- 7.1. The approved candidates will be informed on the website on how to perform the online enrollment for the course. After the validation of the online enrollment by the coordination of the program, the applicant will receive a letter of acceptance guaranteeing the position, in order to obtain the student visa.
- 7.2. Approved applicants must also, and **until the deadline informed on the site**, present themselves to the Academic Board – DAC (<https://www.dac.unicamp.br/portal/>) to regulate their student residence in Brazil, presenting the documents listed in the item “**Documentos Exigidos para Estudantes Estrangeiros**” available on:  
<https://www.dac.unicamp.br/portal/vida-academica/pos-graduacao/matricula>
- 7.3. **On the same day** they attend the Academic Board, candidates must present themselves at the Postgraduation Office of the Institute of Economics with **copies (accompanied by the original files)** of the documents listed in item **7.4. below**.
- 7.3.1. For documents issued abroad, See:  
<https://www.dac.unicamp.br/portal/vida-academica/graduacao/matricula/documentos-produzidos-no-exterior>
- 7.4. Documents (original files and copies) to be presented in the Postgraduate Office:
- 7.4.1. Birth or marriage certificate;
- 7.4.2. RNE or protocol obtained with the Federal Police;
- 7.4.3. Diploma or certificate of conclusion of undergraduate studies, for MSc candidates;
- 7.4.4. Diplomas or certificates of conclusion of undergraduate studies and master’s degree, for PhD candidates;
- 7.4.5. Undergraduate academic record, for MSc candidates;
- 7.4.6. Undergraduate and master's academic records, for PhD candidates;
- 7.4.7. Passport;
- 7.4.8. Letter of suitability for enrollment, issued by the Academic Board on the day of attendance;
- 7.4.9. Signed ethics statement, available on: <http://www3.eco.unicamp.br/index.php/termo-etica>
- 7.5. The presentation of all required documents, as well as their authenticity, is the sole responsibility of the applicant, under penalty of having their enrollment declined.
- 7.6. The address of the Postgraduate Office of the Institute of Economics is: 353, Pythagoras Street, Cidade Universitária Zeferino Vaz, district of Barão Geraldo, city of Campinas, state of São Paulo.
- 7.7. Office hours are: Monday to Friday, from 9:00 to 12:00 and from 14:00 to 17:00, except on holidays.
- 7.8. Enrollment in the course does not automatically enroll the student in the course subjects.
- 7.9. Enrollment will **not** be accepted if there is a simultaneous enrollment in another graduate program of Unicamp.

## 8. TIMETABLE

8.1. Applicants must follow the timetable below:

|  |                                |
|--|--------------------------------|
| Applications to the selection process            | July 2 to August 3, 2018       |
| Analysis of documents by the Selection Committee | August 6 to August 24, 2018    |
| Disclosure of first phase results                | August 27, 2018                |
| Interviews                                       | August 8 to September 14, 2018 |
| Disclosure of final results                      | September 24, 2018             |

8.2. There might be changes in the timetable. If they occur, they will be informed in the **website of Postgraduation Studies at the Institute of Economics**.

## 9. FELLOWSHIPS

9.1. The approval of the applicant in the selection process **does not guarantee the obtention of a fellowship**. We suggest that the applicant takes part in application calls of the *Programa de Estudantes-Convênio de Pós-Graduação – PEC-PG*, released annually and promoted by institutions held by the Brazilian government. At the PhD level, the institution is CAPES ([www.capes.gov.br](http://www.capes.gov.br)), and, at MSc level, CNPq ([www.cnpq.gov.br](http://www.cnpq.gov.br)).

## 10. PROVISIONS THAT ARE NOT COVERED IN THIS CALL

10.1. Any provisions not covered here shall be dealt with by the Postgraduate Committee of the Institute of Economics.

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Institute of Economics of Unicamp  
Postgraduate Committee